



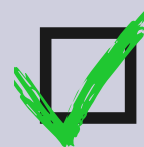
Cobden Primary School Safeguarding Team

What should I do if I
have concerns
regarding the
conduct of an adult?

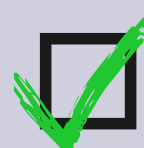
Report it immediately to a
DSL



Write it down immediately-
time, day, date and sign



Keep it confidential



Do not ask leading questions
or conduct an investigation-
who, when, what happened



We are an
**Operation
Encompass
School**



Kate Litchfield
Headteacher
DSL

What should I do if I
have concerns
regarding the conduct
of an adult?



Report immediately to the headteacher
(or if about the HT, the trust)



Write it down- time, day, date & sign



Keep it confidential



Do not ask leading questions or
conduct an investigation- who, when,
what happened



Do not talk to the person concerned



Alison Simpson
**Designated
Safeguarded Lead**



Jan Makwana
Deputy DSL

In the absence of a Designated Safeguarding
Lead or Deputy DSL,
email: dsl@cobden.bepschools.org or
call the First Response Team: 01163050005



Michelle Cooper
Deputy DSL



Rebecca Wigmore
Deputy DSL

If you have a concern regarding the conduct of the headteacher,
please contact the Director of Schools Marie Collins
Telephone: 01164783426 or email: dos@bepschools.org